



**MINUTES OF THE REGULAR MEETING OF THE  
PALISADE BOARD OF TRUSTEES  
January 27, 2026**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai, with Trustees present: Stan Harbaugh, Sarah Matchett, Jeff Snook, Rick Fox, Ed Seymour, and Mayor Pro-Tem Jamie Somerville. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Special Event Coordinator Rebecca Loucks, Parks, Events, and Facilities Director Troy Ward, Police Chief Jesse Stanford, and Public Works Director Brian Flenniken.

**SWEAR IN ED SEYMOUR**

Town Clerk Keli Frasier swore in Ed Seymour with the Palisade Trustee Oath of Office.

**AGENDA ADOPTION**

***Motion #1*** by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to approve the agenda as presented.

A voice vote was requested.  
Motion carried unanimously.

**TOWN MANAGER REPORT**

**Parks, Events, and Facilities Department 2025 Recap**

Parks, Events, and Facilities Director Troy Ward highlighted parks improvements, facilities improvements, including a new roof on Town Hall, 2025 success at various events, and detailed 2026 projects, including Harkey's Launch boat ramp.

**Palisade High School Interns with Police Department Business Safety Presentation  
Requesting Sponsorship of Printing and Mailing Fees**

Officer Birely explained the Police Department Internship Program and introduced Palisade High School Students leading a Community Safety Project that implements Crime Prevention Through Environmental Design (CPTED). The two students detailed the program and described their plan to educate businesses and residents about CPTED.

**The consensus of the Board is to support the project and to sponsor the printing and mailing of brochures for an amount up to \$1,200.00.**

**Town Capital Projects**

Town Manager Janet Hawkinson provided an update on the sewer project and the reasons for the bid deadline extension.

**Water Attorney Presentation**

Town Manager Hawkinson suggested having the town's water attorney give an update.

**The consensus of the Board is to have the water attorney present an update and discuss irrigation at a regularly scheduled meeting in March.**

**Veterans Memorial Community Center Discussion**

The Board discussed community outreach regarding the Veterans Memorial Center.

**The consensus of the Board is to direct the Town Manager to organize a panel presentation with Town Staff, the Engineers, Architects, CIRSA, the Historical Society, and the American Legion, within a month, to inform the public about the building's condition and options.**

**CONSENT AGENDA**

*The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or the Board members may ask that an item be removed from the Consent Agenda for individual consideration.*

- **Expenditures**

Approval of Bills from Various Town Funds – January 1, 2026 – January 13, 2026.

- **Minutes**

Minutes from the January 13, 2026, Regular Board of Trustees Meeting.

Trustee Harbaugh requested that the vote to approve the expenditures and the minutes be separated.

**Motion #2** by Mayor Pro-Tem Sommerville, seconded by Trustee Matchett, to approve the expenditures as presented.

A roll call vote was requested.

**Yes:** Mayor Mikolai, Mayor Pro-Tem Somerville, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Trustee Seymour

**No:**

**Absent:**

Motion carried.

**Motion #3** by Mayor Pro-Tem Sommerville, seconded by Trustee Matchett, to approve the minutes as presented.

A roll call vote was requested.

**Yes:** Mayor Pro-Tem Somerville, Trustee Matchett, Trustee Snook, Trustee Fox, Trustee Seymour, Mayor Mikolai

**No:**

**Absent:**

Trustee Harbaugh abstained from voting.

Motion carried.

**NEW BUSINESS****ORDINANCE 2026-02 Limiting Court Penalties**

Town Clerk Keli Frasier explained that the ordinance would bring Palisade into compliance with a Colorado Supreme Court ruling by limiting municipal court maximum penalties to amounts not exceeding those set by the Colorado Revised Statutes.

**Motion #4** by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to approve Ordinance 2026-02 limiting Municipal Court maximum penalties to amounts not to exceed the maximum violation penalties listed in Colorado Revised Statutes.

A roll call vote was requested.

**Yes:** Trustee Matchett, Trustee Snook, Trustee Fox, Trustee Seymour, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Somerville

**No:**

**Absent:**

Motion carried.

**Highway 6 Access to TerraVin Cellars Land Lease**

Town Manager Hawkinson explained that TerraVin wants to create a one-way entrance from Highway 6 through town-owned property to their restaurant.

Board members had a lengthy discussion, including the following items:

- Expressed concerns about traffic safety, especially with the nearby school route.
- The need for accurate drawings showing traffic patterns before final approval.
- CDOT won't negotiate until the Board approves the lease agreement.
- Understanding that the town will maintain control over the design process.

**Motion #5** by Trustee Seymour, seconded by Trustee Harbaugh, to direct the Town Manager to sign a lease agreement with TerraVin Cellars giving access to his property through town-owned property.

A roll call vote was requested.

**Yes:** Trustee Snook, Trustee Fox, Trustee Seymour, Mayor Mikolai, Trustee Harbaugh, Mayor Pro-Tem Somerville, Trustee Matchett

**No:**

**Absent:**

Motion carried.

**PUBLIC COMMENT**

**Matt Payne of Palisade, CO;** Encouraged the Board to engage with the public and receive feedback, discussed economic trends, suggesting investment in vocational studies and manufacturing, recommended a blend of tourism and production businesses for the town's economy, and advised protecting water resources by improving soil health.

**COMMITTEE REPORTS**

**Mayor Pro-Tem Somerville** gave an update on future Palisade Chamber of Commerce events, **Mayor Mikolai** described the Grand Valley Rural Transit Authority's meeting, **Trustee Fox** reviewed the Rural Fire Board meeting, and **Trustee Snook** briefly explained the last Tourism Advisory Commission meeting.

**The consensus of the Board is to have Trustee Matchett draft a letter opposing the House bill that would allow circumvention of local planning for residential developments.**

**ADJOURNMENT**

**Motion #6** by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to adjourn the meeting at 7:46 pm.

A voice vote was requested.  
Motion carried unanimously.

X

Greg Mikolai  
Mayor

X

Keli L. Frasier, CMC  
Town Clerk

